



\* = Required Information

Requestor's Contact Name: \_\_\_\_\_

Requestor's Phone & Fax: \_\_\_\_\_

PATIENT INFORMATION

\*Name: \_\_\_\_\_ \*Date of Birth: \_\_\_\_\_

\*Member ID Number: \_\_\_\_\_ \*Member Phone Number: \_\_\_\_\_

\*Preferred Language:  English  Spanish

\*Service Is:  Elective/Routine  Expedited/Urgent  Resubmission  Additional Services \_\_\_\_\_ auth
Note: Select Expedited/Urgent to prevent serious deterioration in health or ability to regain maximum function.

\*REFERRAL SERVICE TYPE REQUESTED

Table with 4 columns: Inpatient, Outpatient, Behavioral Health, Other. Each column contains a list of service types with checkboxes.

PROCEDURE INFORMATION

\*ICD-10 Diagnosis: \_\_\_\_\_ Description: \_\_\_\_\_

\*CPT/HCPCS Code and Description (For PT, OT or ST, please indicate if Rehabilitative or Habilitative.)(Include units of measure/visits and please indicate if Robotic Assisted and include all implant codes)

\* Date(s) of Service: \_\_\_\_\_ \* Number of Visits: \_\_\_\_\_

PROVIDER INFORMATION

Ordering Provider:

Primary Care Physician

\*Name: \_\_\_\_\_ \*NPI: \_\_\_\_\_ \*TIN: \_\_\_\_\_

\*Fax: \_\_\_\_\_ \*Phone: \_\_\_\_\_

\*Address: \_\_\_\_\_

Servicing Provider:

Same as Ordering

\*Name: \_\_\_\_\_ \*NPI: \_\_\_\_\_ \*TIN: \_\_\_\_\_

\*Fax: \_\_\_\_\_ \*Phone: \_\_\_\_\_

\*Address: \_\_\_\_\_

Facility:

N/A

\*Name: \_\_\_\_\_ \*NPI: \_\_\_\_\_ \*TIN: \_\_\_\_\_

\*Fax: \_\_\_\_\_ \*Phone: \_\_\_\_\_

\*Address: \_\_\_\_\_

Request for extension to authorization:

ATTACH CLINICAL NOTES/SUMMARY TO SUPPORT MEDICAL NECESSITY. INCOMPLETE INFORMATION MAY DELAY THE PROCESS.

RETRO AUTHORIZATIONS CAN BE SUBMITTED UP TO 10 BUSINESS DAYS AFTER DATE OF SERVICE UNLESS EXTENUATING CIRCUMSTANCES ARE PRESENT.

Disclaimer: An authorization is not a guarantee of payment. Member must be eligible at the time services are rendered. Services must be a covered Health Plan Benefit and medically necessary with prior authorization as per Plan policy and procedures.

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